



Integrated Management / Maximized Value

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Airport Bulletin # 18-13

Heightened Airport Security Awareness

In response to the recent mailing of suspicious packages, this bulletin will serve as a reminder to all airport tenants to heighten their awareness as it pertains to airport security.

Specifically, in addition to procedures already in place, we are requesting protective measures as follows:

- Increase vigilance by reviewing with your employees all active security procedures and practices in effect at your facility.
- Encourage personnel to be alert and immediately report any situation that appears to constitute a threat or suspicious activity.
- Consider limiting the number of access points at your facility.
- Immediately report all suspicious vehicles to Airport Operations or the Westchester County Police.
- Verify the identity and check the credentials of all individuals allowed on or near aircraft.
- Secure unattended aircraft.
- Be aware of persons loitering, taking notes or photos in the vicinity of aircraft or in the Air Operations Area.
- If practical, increase lighting at your facility.

If you observe suspicious activity, immediately contact Westchester County Police or Airport Operations at (914) 995-4850.

As always, your cooperation and compliance with these security procedures and mandates is greatly appreciated to make Westchester County Airport as safe as possible.

Laura Etre

Laura Etre
Airport Security Manager

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